

## CHECKLIST FOR ENGLISH AND FOREIGN LANGUAGE MAJORS IN THE SECONDARY EDUCATION TRACK

Last updated Fall 2008 (contents subject to change)

For application and certification materials in the College of Education, contact Julie Gray ([jgray@aug.edu](mailto:jgray@aug.edu), 706-667-4491, UH 340). All students in Secondary Ed. will also be meeting regularly, at least once a semester, with their Faculty Advisors in EFL.

✓	What do I have to do?	When do I have to do it?	Who do I talk to?
	Pass all portions of the Regents Test	After completing 20 credit hours	Testing Services will notify you
	Take the GACE (Georgia Assessments for the Certification of Teachers) Basic Skills Exam; or exempt the exam with an ACT score of 43 or an SAT score of 1000	At least two semesters before you plan to start the sequence of certification courses in Teacher Education. GACE scores are reported in June. See <a href="http://www.gace.nesinc.com">www.gace.nesinc.com</a> for info.	Julie Gray in the College of Ed. ( <a href="mailto:jgray@aug.edu">jgray@aug.edu</a> , 706-667-4491, UH 340)
	Have a Regents GPA of 2.5 on all attempted credit hours in Core areas A-F	By the time you apply to Teacher Education	
	Complete and submit application for Teacher Education	Before you complete the core, but you will not be admitted until the core is complete. Applications for Fall admission are due in April; applications for Spring admission are due in November.	Julie Gray Once you are admitted, Charlene Blankenship in Teacher Ed. ( <a href="mailto:cblanken@aug.edu">cblanken@aug.edu</a> , 706-667-4076) will assign you an advisor
	Complete and submit application for Technology test	The test is offered four times per semester. You can only take the test once. If you fail it, you must take EDTD 3011.	Julie Gray. The application form must be signed in EFL before you submit it.
	Submit application for Apprenticeship. <a href="http://www.aug.edu/teacher_certification/">http://www.aug.edu/teacher_certification/</a>	Deadline is in March for an apprenticeship during the following Fall <u>or</u> Spring semester	Submit applications to Julie Gray
	Take the GACE Content Assessment Exam and have scores sent to ASU. Although required for certification, not graduation, scores are required at job interviews and will be sent to us 30 days after you take the test.	Check <a href="http://www.gace.nesinc.com">www.gace.nesinc.com</a> for deadlines to sign up for tests in January, March, June, or August. (Jan deadline = Nov.)	Julie Gray
	Complete and submit paperwork for certification	A meeting will be held during your last semester at ASU	Julie Gray